Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: October 14, 2025
Quotation #: PS 025-10-109
ABC: ₱300,000.00

Sir/Madam:

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	**PROCUREMENT OF:** **ANNUAL GENERAL PEST CONTROL SERVICES AT THE OFFICE OF THE SOLICITOR GENERAL MAIN BUILDING AND EXTENSION OFFICES AT CONVERGYS ONE BUILDING** **Duration:** **12 months** **Estimated Office Area:** **13,536.10 sq.m.** **Scope of Works:** A. General Pest Control 1. Manual spraying method for crawling insects 2. Misting machine treatment for flying insects 3. Rodent control using customized traps and rat bait 4. Gel baiting for small crawling insects B. Termite Control Program (Limited Area) 1. Soil injection service, residual spraying, chemical dusting, and termite baiting system 2. Monitoring schedule with a one-year warranty C. Chemical Use: FDA-approved, odorless, and colorless D. Frequency Treatment: - Twice a month treatment, with post-treatment follow-up after 3 days E. Area of Coverage: 1. OSG Main Building, 134 Amorsolo St., Legaspi Village, Makati City (Basement to 11th floor, including sum pit and generator area) 2. Convergys One Building, 6796 Ayala Ave., corner Salcedo St., Makati City (Legal Divisions, Filing Rooms, Storage Rooms, One-Stop Shop, Pantry Room, and Common Areas) F. Submission of the Following Documents: 1. Survey Report and Proposal for pest control management 2. Monthly Service and Monitoring Report 3. After-Sales Treatment Recommendation Report *Note: Interested suppliers are required to submit supporting documents for the Method of Control, FDA certificates, Safety Data Sheets, and at least two Client Satisfaction Ratings. The supplier's treatment will be rated by the authorized end-user representative for technical evaluation.* **(Price Vat-Included)**	1	lot		

Delivery Period: _____
Warranty: _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Note:

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

Sir/Madam,

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

IESEN LOUIES M. JIMENEZ / RHODORA T. CARDEL / MARIJOIE V. CASTILLO
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Telephone: (02) 8988-1674 loc 777
Please send your quotation to:

osg.procurement@yahoo.com